



## Gloucestershire Minibus Scheme Minibus Loan Request Form

Before you request a minibus loan from GMS, please answer all of the following questions carefully. **You must answer ALL questions.** Your answers to these questions will help us to look for the right bus for your trip. If you need any help completing this form, please let us know on 0800 3890046 and we'll try to assist.

You can fax, e-mail or post your request form to us. You can request an electronic copy of this form by contacting 0800 3890046 or office@glosminibusscheme.co.uk . If you prefer, you can make your booking via telephone on 0800 3890046. Please ensure you have all of the information below ready when you call.

### Your Details

Name of organisation: .....

Membership number: ..... Fax number:.....

Name of contact making request:.....

Contact telephone number:..... Best time to call:.....

### Your Trip

Date(s) of trip: From ..... To .....

Time(s) of trip: Start Time ..... Return Time .....

Destination(s): .....

Activity: .....

**Some minibuses have insurance restrictions on what activities they are used for. Please let us know the purpose of your trip so that we can make sure you are covered on the lender's insurance.**

Estimated Mileage: ..... Number of passengers requiring standard seats: .....

Number of passengers needing to sit in a wheelchair onboard (space ~2 standard removable seats): .....

Do any of your passengers require the use of a lift?  Yes  No

Do you have a passenger assistant (for disabled passengers) for your trip?  Yes  No  N/A

**Minibuses carrying disabled passengers MUST have a passenger assistant onboard who holds a PATS (Passenger Assistant Training Scheme) or Accessible MiDAS certificate.**

Do you have a driver for your Trip?  Yes  No Is your driver aged 25 or above?  Yes  No  
**Some lenders' insurance has age restrictions of 25+**

Driver name: .....

**Please note that ALL drivers MUST be registered with GMS and have completed their MiDAS training.**

Does your driver have any special requirements (automatic transmission etc)?  Yes  No

If yes, please give details as this could restrict availability:

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If you do not have a driver, do you require a volunteer driver to have had a  Yes  No  
Criminal Records Bureau (CRB) check?

Is there anything else that you think we need to know?: .....

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Signature of Contact:..... Date of Request:.....

Please return forms by fax (01453 767771) or post (GMS, 17 George Street, Stroud, Glos. GL5 3DP)